

### **EVERETT HOUSING AUTHORITY**

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149 PHONE (617) 387-6389 FAX (617) 389-4936 TDD (800) 545-1833 Ext. 111 Board of Commissioners

Dominic Puleo

<u>Chairperson</u>

John Barrett

Stephen Kergo Executive Director

Philip Colameta Robert Norton

# Tuesday March 30, 2021 NOTICE OF THE ANNUAL MEETING

#### 393 FERRY STREET, EVERETT, MASSACHUSETTS

The EHA will meet virtually, due to social distancing guidelines related to the COVID-19 state of emergency; this meeting will be held remotely not at the EHA's offices. The public is invited to view and or listen to the meeting via phone, computer, laptop or tablet. To do so, download the "GoToMeeting" app in the any app store or at <a href="https://www.gotomeeting.com">www.gotomeeting.com</a>. At 5:00 pm on Tuesday March 30, 2021, if you are using the App, enter the meeting ID number 240.197.109 and click the JOIN button. If you are using the website, click on the "Join" link in the upper right-hand corner; enter the meeting ID number 240.197.109 and click the Join Button. The meeting link is <a href="https://gobal.gotomeeting.com/join/">https://gobal.gotomeeting.com/join/</a>. You may also join by calling conference line by dialing-in using your phone as (Toll Free): 1-877-309-2073, then enter Access code: 240.197.109 followed by the # sign. The Chairman reasonably anticipates the following items

#### Roll Call:

Minutes: To accept the minutes of the Regular Meeting of Febuary 23, 2021

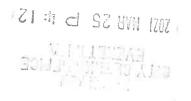
#### **Executive Director's Report:**

#### **Old Business:**

A. <u>Resolution 2021-06:</u> To approve and authorize the Executive Director to implement the Remote Work and Telecommuting Policy effective (March 1, 2021) April 15, 2021.

#### **New Business:**

- A. Election of Officers
- B. <u>Resolution 2021-10:</u> To approve and authorized the Executive Director to execute a Three (3) year Service Contract with the lowest responsible bidder for the office cleaning bid, <u>DBS Building Solutions</u> for a total amount of Twenty Five Thousand Two Hundred Dollars (\$25,200.00).
- C. <u>Resolution 2021-11:</u> To accept the Executive Director's recommendation for the filling of the Maintenance Aide position.
- D. <u>Resolution 2021-12</u>: To authorize the Executive Director to sign an A/E contract with a firm of his choosing, for an amount not exceed Ten Thousand Dollars (\$10,000.00) for the purpose of locating an appropriate site to construct a new maintenance facility on EHA property.
- E. <u>Resolution 2021-13:</u> To accept the Executive Director's recommendation for the filling of the Maintenance Directors positions.







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Dominic Puleo <u>Chairperson</u> John Barrett Philip Colameta Robert Norton

Stephen Kergo Executive Director

Adjournment

**Everett Housing Authority** 

By:

Secretary & Executive Director

March 25, 2021

Date

Posted in accordance with the provisions of Mass General Laws Chapter 30A - Sections 18-25

Attest

City Clerk

25 P 4: 12