



## City of Everett City Auditor

The City of Everett is seeking an experienced accomplished municipal financial manager with strong administration, leadership and communication abilities and with the vision and innovation to make the Everett City Auditor's Department extraordinary. An effective listener and communicator with outstanding interpersonal skills will be best suited for this position, as the successful candidate will provide motivating leadership and will work with others in a manner that reflects collaboration and coordination.

Appointed by & reports to the Mayor, the Auditor is responsible for keeping the accounts of the City, maintaining the required financial records & the control of fund expenditures; responsible for the development of reports illustrating the City's financial condition & oversight of the City's financial management system; provides financial analysis as requested, including cost benefit analysis for budget & contract proposals. The Auditor serves as: liaison with independent auditing firms conducting the annual audit; ex-officio member of the Everett Contributory Retirement System.

Bachelor's degree in accounting; minimum 5 years of job-related experience; or any equivalent combination of education & experience. A Master's degree in accounting is preferred. Certification with the Massachusetts Municipal Auditor & Accounting Association is preferred. Prior municipal experience with supervisory responsibilities is preferred. Salary will commensurate with experience. Excellent benefits.

Please send cover letter and resume to Human Resources Department, City of Everett, 484 Broadway, Everett, MA 02149 or email [hr@ci.everett.ma.us](mailto:hr@ci.everett.ma.us) Applications will be accepted until position is filled. The City of Everett is an Equal Opportunity Employer.